

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Tuesday, May 28, 2019
6:00 p.m. Open Session - School Resource Room
Closed Session to Immediately Follow Open Session
APPROVED MINUTES**

OPEN SESSION

Call to Order and Pledge of Allegiance: President Amy Jorgenson called the meeting to order at 6:00 p.m.
Other Board Members present: Tom Jordan, Kevin Krueger, Kirsten Purinton, and Bob Wagner;
Principal/Curriculum Director: Michelle Kanipes; Administrator of Business Services: Sue Cornell;
Additional District Employees: Marleen Ehrlich-Johnson, Miranda Dahlke, Barb Krueger, Al Kanipes;
Community Members: Don Riewe, Krista Gunnlaugsson; Students: Tara DeJardin.

1. **MSP (Wagner/Purinton)** to approve of the board meeting agenda as presented. Approved 5-0.
2. **MSP (Krueger/Wagner)** to approve of the minutes of the regular Board of Education meeting on April 25, 2019, and the special meeting minutes on May 13, 2019, as presented. Approved 5-0
3. Public Comment will be allowed regarding each Agenda item as allowed by the BOE.
4. Open Discussion - none.
5. Communications - The Board received : one from the fifth grade class plastic art project, a letter from seniors to use class fund monies to use it towards graduation costs, a thank you letter from the State Superintendent Carolyn Stafford-Taylor following her visit, a High School Academic Decathlon funding request letter from Mrs. Dahlke.
6. Student Council Report - Tara DeJardin reported the council's activities including: the lunch fundraisers, setting up table centerpieces for Mayfest, Island Clean-Up scheduled for Friday with Door County Ice Cream factory donating two pails of ice cream, the \$500 council scholarship, and brainstorming ideas for Wendy's Wish monies.
7. Items for Discussion -
 - A. Technology Update - The committee heard from Tom Nikolai concerning the technology update, future replacement of a switch with Erate monies, replacing iPads with touchscreen chromebooks, and new computer cart (need more). Mr. Nikolai will attend a five day Infinite Campus training in June.
 - B. Curriculum Update - While much work was done to bring the district back into state and federal compliance, work on the curriculum maps has been on hold. The board would like the process to continue.
 - C. The Board of Education will have a board retreat on Friday, June 21 from 4:00-10:00 p.m. for the purpose of long range planning for the District, with a professional mediator, Lee Pritzl.
8. Principal's Report -
 - Miranda Dahlke attended a water quality meeting.
 - Mrs. Kanipes and Margaret Foss attended the CESA Academic and Career Planning (ACP) training on May 7.
 - Michelle Kanipes and Gary Schultz attended another safety school training conference, completing 4 of 10 modules.
 - The students using ESpark learning have shown 24% growth in achievement this year.
 - Tina Lemons, from CESA 7, has conducted Math curriculum development professional development for 10 days this school year.
 - Thank you to the community for helping the Athletics Department raise \$2,280 during the Memorial Day rummage sale and car wash.
 - Five high school students worked at Mayfest fundraiser with Mrs. Kanipes and received community service hours.
 - The district enjoyed hosting the State Superintendent of School and her Chief of Staff last week.
 - Mrs. Kanipes happy announced the three students eligible for graduation: Tiffany Wacaser, Molly McGrane, and Michael Cornell.
 - Miranda Dahlke was invited to Silicon Valley to attend a complimentary week-long professional development opportunity offered by Samsung.

9. Treasurer's Report - Treasurer, Kevin Krueger, went over the monthly financial report with payables in the amount **\$48,839.10**.

10. Board of Education Committee's Reports

- President's Report - President Amy Jorgenson wanted to thank the students, parents, staff, especially Michelle Kanipes, many community volunteers, Island Players to put together a wonderful performance of "We Are Monsters". She also described the Best in Class event in Green Bay to acknowledge Honor Students, and asked if the Board should create guidelines for how students are picked to attend the event.
- Budget Committee - The committee reviewed each line item from the 2019-20 budget and reviewed the contracts from Skyward, Infinite Campus, Renaissance Learning.
- Employee Relations and Personnel Committee - The committee met multiple times this month. The committee finalized the teacher compensation model, discussed staffing needs and teacher contracts in the first meeting. During the second meeting the committee heard contract updates, discussed support staff compensation, and reviewed letters of intent for the 2019-20 school year.
- Transportation / Building & Grounds Committee - The committee reviewed new phone system proposals, looked at venting needs prior roofing project, and summer building needs and projects.

11. Action Items -

- A. **MSP (Jordan/Krueger)** to approve the payment of bills in the amount of **\$48,839.10**. Approved 5-0.
- B. Approval of Policy
 1. Policy Approval for Second Reading by the Board
 - i. **MSP (Wagner/Krueger)** to approve the second and final reading of Section 504/ADA Prohibition Against Discrimination Based on Disability Policy 126.1. Approved 5-0.
 - ii. **MSP (Wagner/Jordan)** to approve the second and final reading of Section 504/ADA Prohibition against Disability Discrimination in Employment Policy 162.3. Approved 5-0.
 - iii. **MSP (Jorgenson/Krueger)** to approve the second and final reading of Children At-Risk of Not graduating from High School Policy 446.1. Approved 5-0.
 - iv. **MSP (Purinton/Jordan)** to approve the second and final reading of Student Assessment Policy 262.3. Approved 5-0.
 2. Policy Review & Revision and Approval for First Reading by the Board
 - i. **MSP (Wagner/Jorgenson)** to approve the first reading of the Parent and Family Engagement Title I Policy. Approved 5-0.
- C. **MSP (Purinton/Wagner)** to approve the WIAA 2019-2020 Membership Renewal. Approved 5-0.
- D. **MSP (Wagner/Jordan)** to approve the Nathan Hale Contract in the amount of \$1,100. Approved 5-0.
- E. Approval of Budget Committee Recommendations
 1. **MSP (Wagner/Jorgenson)** to approve moving forward with a new phone system. Approved 4-1. **MSP (Wagner/Jorgenson)** to approve Nextiva Communication Suite in the amount of \$419.94/month. Approved 4-0. Kevin Krueger abstained.
 2. **MSP (Jordan/Krueger)** to approve the Renaissance Learning Contract renewal in the amount of \$6,245. Approved 5-0.
 3. **MSP (Wagner/Jorgenson)** to approve the Infinite Campus contract renewal in the amount of \$460. Approved 5-0.
 4. **MSP (Purinton/Wagner)** to approve the Skyward Accounting Contract renewal in the amount \$3,908. Approved 5-0.

5. **MSP (Wagner/Jordan)** to approve the use of Neola for policy development in the amount of \$15,150 with payments over 30 months. Approved 5-0.
- F. **MSP (Wagner/Krueger)** to approve the five of Letters of Intent for Support Staff for the 2019-2020 school year. Approved 5-0.
- G. **MSP (Purinton/Krueger)** to approve the job descriptions for Administrative Assistant, Teacher, School Custodian, Paraprofessional, Coaching Staff, and Guidance Counselor (as amended). Approved 5-0.
- H. **MSP (Wagner/Jorgenson)** to approve the contract addendum for the Special Education Director position in the amount of \$2,000 for Michelle Jordan. Tom Jordan abstained. Approved 4-0.
- I. **MSP (Wagner/Jorgenson)** to approve Daniel Jaeger for the 2018-2019 Intramural golf coaching position in the amount of \$500. Approved 5-0.
- J. **MSP (Jordan/Krueger)** to approve posting for a part-time summer custodial position not to exceed 100 hours. Approved 5-0.
- K. **MSP (Wagner/Jordan)** to approve the bid from Kerber Rose S.C. to perform auditing services as dictated in the request of proposals. Approved 5-0.
- L. **MSP (Wagner/Jorgenson)** to approve of the spending \$400 from Class of 2019 account towards graduation dinner expenses. Approved 3-1. Kevin Krueger abstained.

12. Proposed Future Meetings Dates

Spec. Committee - Gym	TBA	WISD Resource Room
Employee Relations & Personnel Comm.	TBA	WISD Library
Policy Committee	TBA	WISD Library
Learning & Technology Comm.	TBA	WISD Resource Room
Transportation Building Grounds Comm.	TBA	WISD Resource Room
Budget Committee	TBA	WISD Resource Room
Regular Board of Education	June 24 at 6:00 p.m.	WISD Resource Room

13. **MSP (Krueger/Wagner)** to move into Executive (Closed) Session at 8:30 p.m. pursuant to Wisconsin Statutes 19.85 (1) (c)(e) and (f), the Board of Education may move into Closed Session at 8:30 p.m. for the purpose listed below:

- A. Potential modification of employment contracts
- B. Discussion and potential action regarding Administrator of Business Services contract
- C. Review and discuss the Administrative Staff Evaluations. Approved 5-0.

14. **MSP (Purinton/Krueger)** to adjourn the Executive (Closed) Session and reconvene into Open Session at 10:35 p.m. to announce or take action, if any and if appropriate. Approved 5-0.

15. Action Items

1. Approval of the Administrator of Business Services Contract. - Tabled.
2. **MSP (Jordan/Wagner)** to approve the amended contracts Approved 5-0.

16. **MSP (Krueger/Wagner)** to adjourn the meeting at 10:37 p.m. Approved 5-0.